

Mateo Baxley

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(925) 354-7483

Work Experience

Event Architects - Audio Technician

Santa Clara CA Dec 2019 - Jun 2022

- Setting up stages with audio and video equipment for events such as conferences, concerts and broadcasts.
- Worked with and managed groups of people to prepare for live performances or events.
- Troubleshooted and solved Audio related problems during live events

Lionshare Recording Studio - Internship/Runner

Hollywood CA Nov 2024 - October 2025

- Help set up recording equipment and kept all amenities stocked and orderly
- Kept track of and organized all equipment within the session
- Studied both the SSL 4000 G and API 2448
- Was taught how to use Pro Tools and its shortcuts to efficiently record for artists of any genre

Pen Station Studios - Assistant Engineer

Santa Monica CA Mar 2025 - Present

- Set up any gear or instruments necessary for a recording session
 - Troubleshoot problems or issues during a session, such equipment not functioning properly or technical issues within Logic Pro and Pro Tools
 - Checked and tested all equipment before and after every session, and shut down all gear and studio to properly ensure security.
 - Worked on Neve 75 Series Console and SSL AWS 900
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Education

Los Medanos Community College,

Pittsburg Ca - A.A. Recording Arts

Aug 2020 - June 2022

- Studied Microphone techniques, Pro Tools, and Talent Management
- Worked with and ran tracking sessions for bands and solo artists
- Operated on an Otari 54 Series Console

Cal State Dominguez Hills,

Carson Ca - B.A. Audio Engineering

Aug 2022 - Dec 2024

- Studied Studio Signal Flow, Studio Maintenance, and Pro Tools operations
 - Ran and operated tracking sessions for bands/musicians
 - Operated on an SSL AWS 900
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Hard Skills

- Audio Editing
- Studio Recording
- Pro Tools Operation
- Digital Mixing
- Wiring & Soldering

Soft Skills

- Goal Oriented
- Efficient & Timely
- Leadership
- Confidentiality
- Problem Solving